

## GENERAL CONDITIONS FOR SUPPLEMENTARY SERVICES

### BLUE ASSISTANCE SERVICE

Customers shall provide their carriers with the access codes to their Bluespace location. Bluespace will not hold any keys on behalf of the Customer.

Bluespace will provide access to carriers who come with a delivery on behalf of the customer, sign the receiving document presented by the carrier and perform a limited visual inspection on the goods delivered.

Bluespace will not verify the identity of the carriers.

Bluespace will only accept goods during the hours the front office is open and while its staff are present. Bluespace will not be held responsible for failure to receive goods.

Bluespace will notify the Customer of the receipt of goods by any means (email, text, phone message) at the address or on the number provided by the Customer. Bluespace will keep the reception documents available for the Customer in the reception office for a maximum of 5 weeks before destroying them.

If the goods delivered cannot be received at the Customer's location for whatever reason, Bluespace may at its option:

- Refuse the delivery
- Have the carrier store the goods in a specific Bluespace location for that day only. In such case, the Customer undertakes to pick the goods up during the day, before the reception desk closes.

Bluespace undertakes to check that the number of packages received is the same as the number on the carrier's delivery note. Bluespace does not check the state of reception of the goods, does not move or open them, nor does it give an opinion on the conditions and deadlines of delivery or on the terms of payment of the goods and related costs: reception takes place with no guarantee as to the objects delivered and under the sole responsibility of the customer and his carrier. Bluespace cannot be held responsible for the loss, damage or non-conformity of the goods received.

By express agreement, Bluespace cannot be qualified as a depository or even as the guardian of the goods thus received. Said goods should be insured by Customers at their own expense on reception thereof by Bluespace, even if the Customer opts for Blue Transit, authorizing Bluespace to store the goods in a location other than the one made available to the Customer.

Bluespace reserves the right to put an end to this service in the following cases: a large volume of goods, frequent delays in the recovery of the goods, delivery requiring handling by Bluespace personnel, refusal of the carrier to deposit the goods at the designated place, damage to the site caused by such deliveries, disturbance to the good functioning of the site...

The Blue Assistance Service as provided above, will cease, at Bluespace's or the Customer's option, eight (8) days after the receipt of a registered letter with acknowledgment of receipt informing the other party unequivocally of the first party's desire to terminate this agreement.

### CARDBOARD BOX AND PAPER RECYCLING SERVICE

Bluespace will provide Customers who choose this service with access to a room/container where boxes to be recycled can be stored.

Boxes must be folded and flattened when left in the room/container.

Bluespace will ensure the removal of the boxes left by the customer in the room/container, by means of a company specializing in the collection, sorting, destruction and recycling of all types of paper/cardboard.

Bluespace reserves the right to put an end to this service, in particular in the following cases: volumes too large, unfolded or boxes not flattened or too dirty, refusal of the recycling company to collect the boxes for any reason whatsoever, damage to the site caused by such deposits, disturbance to the good functioning of the site...

The Recycling Service as provided above will, at Bluespace's or the Customer's option, cease eight (8) days after the receipt of a registered letter with acknowledgment of receipt informing the other party unequivocally of the first party's desire to terminate this agreement.

### CONDITIONS OF ACCESS TO THE SITE

Customers who can benefit from a temporary access authorization within the framework of a service contract undertake to respect the following precautions for the use of their access code. In order to safeguard my own interests and those of other lessees, I hereby undertake to take care of any situation on the site with all due diligence and in particular to respect the following rules:

1. Key in the access code at each entry and exit of the site and prohibit access to any other vehicles that have not used their own code. In order to meet this access requirement, make sure that the gates close behind you at the entrance and exit.

2. Check that the height of your vehicle is less than the maximum height shown on the site's road signs and wait until the doors, gates and barriers are completely open before driving through them.
3. Access the storage or parking area only by the designated route and use emergency exits only in case of an emergency; any unauthorized opening of these doors or any other door marked "emergency exit, door fitted with alarm to be used only in case of absolute necessity" will result in an alarm going off and the security guard and a security team will be sent if this takes place outside office hours. This will involve the re-invoicing of the cost, i.e. € 100 including tax.
4. On the site, as well as at the entrance, do not let any person pass with or behind you, whether through a closed door, by a digicode or in an elevator.
5. Do not block any access door, whether manual or automatic, in the open position, as this will have the same consequences as failure to comply with the safety rules set forth in paragraph 3.
6. During your visit, undertake to respect all the internal regulations and in particular: to abstain from smoking, and not to leave any garbage or object outside the containers provided for this purpose. The waste disposal fee will be billed to you just as it is billed to Bluespace.
7. In the event of force majeure, including technical problems affecting the security of the site and its tenants, Bluespace may block access outside the posted office hours. In this case, an appropriate sign will provide warning of such ruling.
8. Not to leave your vehicle parked on site in your absence (unless you have rented a parking space). Bluespace reserves the right to charge € 30 including tax for each day of non-contractual parking.

### **NIGHT SERVICE (24/7 ACCESS)**

Bluespace sites are, unless otherwise stated, accessible to Customers with a contract in force from 07:00 to 21:00, 7 days a week.

If a Customer wishes to access their site outside of these hours, they can opt for the Night Access Service (24/7 Access).

The customer's code(s) will be activated for after-hours access, i.e. from 21:00 to 07:00.

Bluespace will not be liable, and the Customer expressly accepts this, if the Customer is unable to access his or her location, for whatever reason and regardless of the consequences for the Customer, including but not limited to the code, gates, access systems, elevators, etc., not working.

Bluespace does not provide assistance between 21:00 and 07:00. Customers should ask the Bluespace Team about special access conditions outside of business hours.

Bluespace reserves the right to terminate this service in the following cases: untimely use of emergency exits, untimely triggering of alarms, access or attempted access to unauthorized areas, disturbance to the proper functioning of the site...

Overnight Access Service as provided above shall, at the option of either Bluespace or the Customer, cease with immediate effect upon notification by either party. This service is billed on a monthly basis. If the service is interrupted before the end of a month, this will not give rise to any kind of refund.

### **CHARGING POINTS FOR ELECTRIC VEHICLES**

Bluespace provides its customers and visitors with a charging station for electric vehicles.

This service is only available during business hours and at centers where the service is provided.

The terminal is activated on the Customer's request by the Bluespace Team at the center.

Customers who wish to charge their vehicle accept the following conditions:

- They use the charging station under their sole responsibility - Bluespace cannot be held responsible for any damage suffered by the vehicle during charging or when parked on a parking space reserved for charging, resulting from the Customer's own actions, such as the misuse of the charging station.
- Customers should only use the charging station to charge a vehicle that they own and that is insured. Customers are obliged to hold a civil liability insurance policy
- Vehicles remain strictly in the custody of the Customer, while charging and/or parking in the parking spaces reserved for charging. Bluespace assumes no obligation to monitor vehicles and will not be held responsible for any damage thereto or loss thereof
- You should park your vehicle in the place designated for charging
- You should remain inside the vehicle during the charge, or if you have to leave, you should leave your phone number on the dashboard
- You should vacate the space as soon as the charge is completed or when the front desk closes, or when requested by the Bluespace Team, for any reason
- You should put the cables back on their support before leaving
- Any malfunction or damage to the terminal due to misuse thereof will be charged to the Customer